



# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

August 16, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

24 August 16, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

Dear Supervisors:

## ACCEPT "STEP SUMMER PROJECT" GRANT AWARD (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

### SUBJECT

The Public Library is recommending that the Board of Supervisors accept the Skills for Teen Parents (STeP) Summer Project grant award from the Southern California Library Cooperative, funded by Federal Library Services and Technology Act Funds (LSTA), valued at \$4,000, for the grant period from June 27, 2016, through September 30, 2016.

### IT IS RECOMMENDED THAT THE BOARD:

1. The proposed STeP Summer Project is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378 (b) of the State CEQA Guidelines. This proposed action would create a government funding mechanism that does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment.
2. Accept the STeP Summer Project grant award valued at \$4,000 from the Southern California Library Cooperative, funded by Federal Library Services and Technology Act Funds, for the grant period from June 27, 2016, through September 30, 2016.
3. Authorize and delegate authority to the County Librarian or designee to execute documents and agreements related to the acceptance and use of the grant award; to expend the grant award as necessary for the completion of the grant project; and to meet the conditions of the grant award.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Public Library to implement the STeP Summer Project funded by the LSTA through Southern California Library Cooperative.

STeP Summer Project is an innovative library services model aimed at connecting pregnant and parenting teens with the resources and services they need to succeed as adults and as parents. Teen parents face multiple difficult challenges for which they are often woefully unprepared. STeP Summer Project is making a difference for these teens and changing lives across the state. Public Library serves large populations of at-risk youth who can now benefit through the STeP Summer Project.

The Public Library would like to implement the STeP Summer Project by holding Adult 101: Life Skills programs for teens at the following libraries: Lancaster Library, Compton Library, San Fernando Library, Paramount Library, and the Cudahy Library. Adult 101 supports teens in their adult and workforce preparedness; giving them knowledge of etiquette, personal finance, wellness management and other life skills topics which can give teens a leg-up in their move to adulthood.

The programs will focus on the following life skills modules: Easy Etiquette, Financial Savvy, and Workplace Know-how. The Library will also encourage teen parents and foster youth to attend by sharing promotional materials with other County Departments such as Community and Senior Services and the Department of Children and Family Services as well as the Juvenile Courts, Probation Department and Department of Public Social Services.

### **Implementation of Strategic Plan Goals**

Approval of the recommended actions is consistent with the County's Strategic Plan Goal in the area of Operational Effectiveness/Fiscal Sustainability (Goal 1).

### **FISCAL IMPACT/FINANCING**

The total grant award of \$4,000 is funded by Federal Library Services and Technology Act funds, for the grant period from June 27, 2016, through September 30, 2016.

The grant award will provide the Public Library with the services and supplies to implement the project equally across all 5 libraries. Acceptance of this one-time grant does not commit the County to provide ongoing services.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

County policy requires that grants be submitted to the Board of Supervisors for acceptance. A Grant Management statement is not required for this grant because the grant amount is under \$100,000.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the California Environmental Quality Act (CEQA) because they do not constitute a project according to Section 15378 of CEQA.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

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This grant award will enable the Public Library to enhance its services and programs at the Lancaster Library, Compton Library, San Fernando Library, Paramount Library, and the Cudahy Library.

**CONCLUSION**

If there are any questions or there is a need for additional information, please contact Yolanda De Ramus, Chief Deputy, at (562) 940-8412.

Respectfully submitted,



SKYE PATRICK  
County Librarian

SP

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors  
Auditor-Controller  
Community and Senior Services  
Children and Family Services  
Probation  
Public Social Services  
Superior Court of California County of Los Angeles